

Minutes

Township of Adelaide Metcalfe - Banquet facility

2340 Egremont Drive, Strathroy

6:00pm – 8:00pm

Committee Members: Kurtis Smith, Brian Lima, Don Schieck, Donna Hornblower, Henry Aukema,

Committee Members Absent: Dean Jacobs, Frank Devet, Linda Moore, Spencer Seiler.

Suncor Representatives:

- Dianne Zimmerman (Manager, Strategic Relations) (Chair of CLC)
- Jody Hood (Project Manager)
- Christopher Scott (Senior Engineer)
- Mark Kozak (Project Manager – Development)
- Jason Weir (Construction Site Manager)
- Dan Visser (Major Projects Engineer)
- Kyle McCoe (Surface Landman)
- Bruce Lyle (Surface Landman-Local)

AMEC:

- Tullio Russo (Construction Manager)
- Taylor Dingman (Construction Technologist)

Minutes

Introductions

Review objectives of the CLC – Terms of Reference/Public Participation

Safety Moment – Construction Traffic

- Comment: Complaints related to the construction crews of another developer in the area were discussed. Particularly, construction crew being on roads with no safety equipment or signage and heavy equipment being moved during the night with no lights on vehicles.
 - Response: Suncor requests that we be contacted if there is a safety concern that is noticed on site and we will rectify the situation immediately. Please contact:

<u>Contact List</u>	
Suncor contacts	
Suncor Project Contact	
Email	adelaide@suncor.com
Toll Free Phone	1-866-344-0178
<u>SITE EMERGENCY</u>	
AMEC HSE Manager	1-647-328-4142

Elect co-chair from Committee members (proposed):

Response: If anyone is interested, please email the Chair

Provide a status update of Suncor Adelaide Wind Power Project including construction timelines, Transportation Plan, etc.

Suncor presented a power point slide which can be downloaded on the website at www.suncor.com/adelaidewind, under Adelaide Community Liaison Committee.

Highlights: Construction activities to start in June, Turbine Components scheduled to arrive in mid-August to early October and facility completed end of 2014.

Activity	2014							
	May	June	July	August	September	October	November	December
Project Survey								
Mobilization & Start Construction		★						
Construct Entrances & Access Roads								
Construct Turbine Foundations								
Construct Substation								
Install Collection System								
Turbine Installation				★				
Substantial Completion							★	
Site Reclamation								

- Comment: How will members of the community know that construction has started?
 - Response: Suncor will provide a letter to local residents providing information about the construction schedule via a mail drop.

- Comment: Should people contact NextEra or Suncor if concerns arise when installing the shared facilities?
 - Response: NextEra is responsible for installing shared facilities.
- Comment: Will Suncor contact adjacent landowners when installing collector lines in front of properties?
 - Response: Yes, Suncor will be notifying landowners to ensure safety concerns are identified.
- Comment: When will the turbines be lit with navigation lighting as this was delayed at Bornish?
 - Response: Turbines that require navigation lighting will have lights installed prior to turbine erection. Temporary generators will then provide power to the lights until the Project is operational. 14 of the 18 turbines will have navigation lighting.
- Comment: Is the RUA close to being signed with the Township?
 - Response: Yes. The goal is for it to be in front of Council on May 21st. Suncor has an executed RUA with the County of Middlesex.

What's happening in the community - information sharing:

- Comment: There have been several encounters with upset landowners during NextEra construction, including vandalism to contractor equipment, thefts, personal threats, etc.

Future items/topics discussed:

- Comment: Lake Huron Primary Water Supply System – impacts to the facility, access to the facility, etc. Request to show the system within project mapping to ensure contractors are aware before works take place.
 - Response: Suncor will work to address the concerns prior to works within the road right-of-way are initiated. To be discussed directly with LHPWSS.
- Comment: What were the notifications given to the public regarding CLC Meetings?
 - Response: There was a public notice put in local papers requesting membership. There was no notification to the general public regarding this meeting; however Suncor is open to advertising the next meeting regarding project construction.
- Comment: Does Suncor enter into Community Vibrancy Funds or similar?

- Response: Supporting local communities is important to us and Suncor is committed to do so in a number of ways – local jobs, supply/service contracts, tax revenue, etc. We also support local community organizations and initiatives through our community investment programs.
- Comment: What guarantee/insurance can Suncor provide that the turbines will be removed once operation is complete?
 - Response: Suncor has optioned lease agreements with landowners which includes the requirement to remove the infrastructure. If the project is sold, this requirement is transferred to the new project owner. In addition, material value is considerable at the time of removal.
- Comment: How much material as part of the foundations will be removed?
 - Response: To a depth of 1m below grade.
- Comment: Is there an opportunity for a tour of the construction site?
 - Response: Suncor will look into the options that are available considering health and safety implications. Suncor will also look into options for a tour during facility operation.

Establish date of second meeting

Proposed to be August/September when major components are being delivered to site.

Meeting adjourned at 7:30pm